



**ADMINISTRATIVE REGULATION
AND PROCEDURE**

Title: CONSUMPTION OF ALCOHOLIC BEVERAGES NOT ON MATC PROPERTY BUT AT AN MATC-SANCTIONED FUNCTION	Code: FF0601-A
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Policy Reference: F0601, Consumption of alcoholic Beverages on MATC Property or at Sponsored Off-Campus Events

Alcoholic beverages may be consumed at Milwaukee Area Technical College sponsored off-premise functions, as approved by the executive vice president or the vice president of Student Services. Alcoholic beverages that may be approved for consumption include beer, wine, wine coolers, or other alcoholic beverages as requested by the sponsoring group. Service may only take place between the hours of 4:30 p.m. to midnight.

No free alcoholic beverages or "All You Can Drink" events will be approved. Alcoholic beverages must be sold to program attendees, unless other arrangements, as approved by the appropriate MATC administrator, are provided to the sponsoring organization. Nonalcoholic beverages must be available to program attendees. MATC encourages special event planners to include a designated driver program as part of their function. Only a fully licensed bartender may dispense the alcoholic beverages. Payment for the bartending services must be paid by the sponsoring organization. All applicable Wisconsin State laws must be complied with. The regulations concerning licenses for the dispensing of beer, wine, or wine coolers shall be determined by the ordinances of the community in which the campus is located. Arrangements for on-duty security must be made with the owner/proprietor of the host site.

Faculty, staff, or MATC personnel responsible for the sponsoring group must supervise the functions. All requests should be approved at least 15 days in advance.

Office of Responsibility: Student Services