



ADMINISTRATIVE REGULATION AND PROCEDURE

Title: MINIMUM CLASS LOAD OF 14 FOR PERSONAL ENRICHMENT/AVOCATIONAL COURSES	Code: DD0601
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Policy Reference: D0600, Scheduling Instructional Programs and Courses

Avocational classes (600 numbered classes) will be permitted to operate only when 16 or more students are enrolled.

Classes that do not have an enrollment of 16 or more students on the first scheduled meeting will be canceled or combined with other classes. Every effort will be made by immediate supervisor to combine classes within centers in a region, between regional centers, or preferable at a campus center.

To administer the "Rule of 16," the immediate supervisor will be responsible for taking action to close or combine classes. The dean or campus vice president should be informed.

Office of Responsibility: Provost