



Attachment 3 - a

**MILWAUKEE AREA TECHNICAL COLLEGE DISTRICT BOARD
MILWAUKEE, WISCONSIN
August 28, 2018**

CALL TO ORDER

The regular monthly meeting of the Milwaukee Area Technical College District Board was held in Open Session on Tuesday, August 28, 2018, and called to order by Chairperson Dull at 4:05 p.m. in the Board Room, Room M210, at the Downtown Milwaukee Campus of Milwaukee Area Technical College.

ITEM 1 a. ROLL CALL

Present: Abdulhamid Ali; Erica Case; David Dull; Mark Foley; Lisa Olson; Kahri Phelps Okoro and Mary Scheibel.

Excused: Ashanti Hamilton; and Ann Wilson.

ITEM 1 b. COMPLIANCE WITH THE OPEN MEETINGS LAW

Discussion Chairperson Dull indicated that proper notice of the meeting had been given in compliance with the Wisconsin Open Meetings Law.

ITEM 2. COMMENTS FROM THE PUBLIC

Discussion Lisa Conley, president, AFT Local 212, thanked the board for their service to the college. Distributed copies of the book "Paying the Price" by Sarah Goldrick-Raab to the new board members.

ITEM 3. APPROVAL OF MINUTES

- C-1 Regular Board Meeting: June 26, 2018**
- C-2 Board Organizational Meeting: July 9, 2018**
- C-3 Special Board Meeting: July 16, 2018**

Motion It was moved by Mr. Foley, seconded by Ms. Phelps Okoro, to approve the minutes of the Regular Board Meeting: June 26, 2018; the Board Organizational Meeting: July 9, 2018 and the Special Board Meeting: July 16, 2018.

Action Motion approved.

ITEM 4. APPROVAL OF CONSENT AGENDA ITEMS

- a. **Bills – June 2018**
- b. **Bills – July 2018**
- c. **Financial Report July 2018**
- d. **Human Resources Report**
- e. **Procurement Report**
- f. **Quarterly Affirmative Action Report**

Motion It was moved by Mr. Foley, seconded by Ms. Scheibel, to approve the Consent Agenda.

Action Motion approved.

ITEM 5. BOARD ACTION ITEMS

Action Items

- 5 a. Resolution (F0058-8-18) Authorizing the Sale of \$22,500,000 General Obligation Promissory Notes, Series 2018-2019C of Milwaukee Area Technical College District, Wisconsin.**

Motion It was moved by Mr. Foley, seconded by Mr. Ali, to approve Resolution (F0058-8-18) Authorizing the Sale of \$22,500,000 General Obligation Promissory Notes, Series 2018-2019C of Milwaukee Area Technical College District, Wisconsin.

Discussion Mr. John Mehan, managing director, Robert W. Baird & Co., reviewed the Final Pricing Summary for the \$22,500,000 General Obligation Promissory Notes, Series 2018-2019C.

Action Motion approved, the roll call vote being as follows:

Ayes: Case, Foley, Olson, Phelps-Okoro, Scheibel, Ali and Dull - 7

Noes: None.

- 5 b. Resolution (F0059-8-18) Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2018-2019D of Milwaukee Area Technical College District, Wisconsin.**

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Motion It was moved by Mr. Foley, seconded by Mr. Ali, to approve Resolution (F0059-8-18) Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2018-2019D of Milwaukee Area Technical College District, Wisconsin.

Action Motion approved, the roll call vote being as follows:

Ayes: Foley, Olson, Phelps-Okoro, Scheibel, Ali, Case and Dull –
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Noes: None.

5 c. Resolution (F0060-8-18) to Approve Three-Year Facilities Plan.

Motion It was moved by Mr. Foley, seconded by Mr. Ali, to approve Resolution (F0060-8-18) to Approve Three-Year Facilities Plan.

Action Motion approved.

5 d. Resolution (F0061-8-18) to Approve Building Trades Rate Changes.

Motion It was moved by Mr. Foley, seconded by Mr. Ali, to approve Resolution (F0061-8-18) to Approve Building Trades Rate Changes.

Action Motion approved.

5 e. Resolution (F0062-8-18) to Approve Two (2) Temporary Easements to Milwaukee Metropolitan Sewage District.

Motion It was moved by Mr. Ali, seconded by Ms. Scheibel, to approve Resolution (F0062-8-18) to Approve Two (2) Temporary Easements to Milwaukee Metropolitan Sewage District.

Janice Falkenberg noted that the titling of the resolution is incorrect and that there is actually just one easement, and introduced Mr. Keith Kellinger, project manager, MMSD, to present on the easement.

Action Motion approved.

ITEM 6 Policy Review

6 a. Policy E0103 – Closed Captioning.

Discussion Anthony Tagliavia and Kristen DeCato reviewed Policy E0103 – Close Captioning.

ITEM 7 Reports

7 a. Chairperson's Report

Discussion Chairperson Dull:

- Attended the Wisconsin Technical College District Boards Association Summer Quarterly Meeting in Green Bay along with several board members and staff.
- Attended the Boards Association Annual Planning Meeting in Madison on August 24 and 25.
- Welcomed faculty at the Fall 2018 Faculty Coordination Day.
- Announced Association of Community College Trustees will hold their Annual Leadership Conference in New York, NY.
- Reported the Wisconsin Technical College District Boards Association will be holding their Fall Quarterly Meeting in Appleton on October 11 – 13.
- Announced Mr. Foley is on the Internal Best Practices Committee; Ms. Case and Dr. Olson are on the External Partnerships Committee; Mr. Foley is the Legislative Representative for the upcoming year and Ms. Scheibel is the Liaison to the MATC Foundation.
- Reminded the board about the December 6, 2018 Board Retreat with Gretchen Schmidt.

7 b. President's Report

Discussion Dr. Martin:

- Expressed appreciation for having faculty and students back on campus and the excitement generated in the hallways.
- Commented on signing day for the Bradley Tech Students and MATC Youth Apprenticeship at Harley-Davidson on July 11 and thanked Ms. Case for her efforts with that.
- Reported MATC hosted AACC Coach Dr. Joyce Walsh Portillo on July 18 and 19 and created Next 90 Plan with Dr. Portillo's guidance.
- Stated MATC hosted Faculty Coordination Day which was devoted to Guided Pathways on August 23.
- Invited Dr. Christine Manion, Associate Provost, to report on the Guided Pathways Program using an introductory video and handouts that were also given out on Faculty Coordination Day. Dr. Manion announced Dr. Tim Rennick will be at MATC Day on March 20, 2019.

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- Announced Gretchen Schmidt and Joyce Walsh Portillo will be at the Pathways 2.0 conference in Scottsdale, AZ in September and will meet with the MATC team.
- Announced Cheryl Zima, brought on as a consultant from Patina, will be serving as Interim VP, Human Resources.
- Announced Michael Johnson, consultant from Dynamic Campus will be serving as Interim IT CIO until new hire starts.

7 c. Audit Advisory Report

Discussion Jeffrey Hollow presented the Audit Advisory Committee Report with updates provided by Brian Kubik, Manager Internal Audit.

7 d. Legislative Matters Report

Discussion Ms. Falkenberg gave an update on recent legislative matters impacting higher education.

7 e. Milwaukee PBS General Manager's Report

Discussion Mr. Zachary:

- Announced Everett Marshburn, producer of Black Nouveau, was recognized as the 2018 Journalist of Distinction Award by the National Association of Black Journalists.
- Congratulated Patricia Gomez and the production team of Adelante for being nominated for the category of Best Informational Program for The Imagen Awards, which recognizes the work of Latino actors, producers, writers and programs.
- Showed a preview clip of an upcoming segment of 10thirtysix series featuring Zetho, a Congolese refugee who forged a new life in Milwaukee and became an American citizen.
- Announced Bridget Lancaster and Julia Collin Davidson of America's Test Kitchen will be at MATC and Milwaukee PBS on October 18 and will be the special guests at a ticketed luncheon in Cuisine Restaurant.
- Showed a video of Milwaukee PBS' much lauded Plan to Scan effort receiving recognition in Washington, DC when Senator Tammy Baldwin spoke at an FCC hearing in August.

ITEM 8. BOARD MONITORING

8 a. Quality Review Process and FY 2018-2019 Schedule

Information Dr. Mohammad Dakwar presented the Program on Quality Review Process and FY 2018-2019 Schedule via Power Point.

8 b. Strategic Planning Dashboards

Information Dr. Dakwar and Jane Beyer, Director, Talent Management in Human Resources presented the Strategic Planning Dashboards via Power Point presentation.

8 c. Enrollment Management Update

Information Johnny Craig presented the Enrollment Management Update.

8 d. Annual Sustainability Report

Information Ginny Routhe presented the Annual Sustainability Report via Power Point.

8 e. Quarterly Other Post-Employment Benefit (OPEB) & FCC Investment Results

Information Mr. Hollow presented the Quarterly Other Post-Employment Benefit (OPEB) & FCC Investment Results via handouts.

8 f. 2017-2018 Year End Operating Results Review (Pre-Audit)

Information Mr. Hollow presented the 2017-2019 Year End Operating Results Review with Mr. Zachary commenting on fundraising, grants writing and cost-saving measures.

ITEM 9. NEW BUSINESS

There was no new business.

ITEM 10. Future Agenda Items/Events

- 10 a. MATC District Board Meeting, September 25, 2018, MATC Downtown, M210 (Board Room)**
- 10 b. WTCS Fall Meeting, October 11 - 13, 2018, Fox Valley Technical College, Appleton, WI**
- 10 c. ACCT Leadership Congress, October 24 – 27, 2018, New York, NY**
- 10 d. Board Retreat, December 6, 2018.**

ITEM 11. Adjournment

The meeting adjourned at 6:20 p.m.

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Respectfully submitted,

Gwendolyn Z. Green

On behalf of Board Secretary

- * This meeting may be conducted in part by telephone. Telephone speakers will be available to allow the public to hear those parts of the proceedings that are open to the public.

- ** Action may be taken on any agenda item, whether designated as an action item or not. Agenda items may be moved into Closed Session for discussion when it becomes apparent that a Closed Session is appropriate under Section 19.85 of the Wisconsin Statutes. The board may return into Open Session to take action on any item discussed in Closed Session.

Reasonable accommodations are available through the ADA Office for individuals who need assistance. Please call 414-297-6610 to schedule services at least 48 hours prior to the meeting.